

TENANT APPLICATION

Potential Property/Suite Address: _____

INDIVIDUAL INFORMATION

Emergency Phone #: _____

Name: _____ Social Security #: _____ Date: _____

Spouse: _____ Spouse's Social Security #: _____

Address: _____ City: _____ State: _____ Zip: _____

Fax Number: _____ Email Address: _____

(If above address less than 3 yrs.)

Previous Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____

Birth Date: _____ Drivers License #: _____

Employer: _____ Position: _____ Hire Date: _____

Present Business Address: _____ If Self, How Long: _____

CORPORATE INFORMATION

Exact Corporation Name: _____ DBA: _____

Type of Business & Description: _____

Business Address: _____ City: _____ State: _____ Zip: _____

Fax Number: _____ Company Website: _____ Email Address: _____

How Long a Corporation: _____ Fed ID#: _____ D&B#: _____

Officer: _____ Title: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____

Officer: _____ Title: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____

**Please attach copies of the most recent two (2) years of the company's financial statements (income statement and balance sheet) and Personal Guarantor's most recent bank statement(s).*

GENERAL INFORMATION

Current Landlord: _____ Address: _____ Phone: _____

Personal Bank

Checking: _____ Branch/City: _____ Account #: _____

Savings: _____ Branch/City: _____ Account #: _____

Business Bank

Name on Account: _____ Branch/City: _____ Account #: _____

Home Loan Information

Secured by: Name: _____ Address: _____

Loan #: _____ Balance on Loan: _____ Estimated Value: _____

Billing Address: _____ City: _____ State: _____ Zip _____ :

CREDIT REFERENCES – Name, Address, Phone

- 1. _____
- 2. _____
- 3. _____
- 4. _____

TRADE REFERENCES – Name, Address, Phone

- | | | |
|----------|-------|--------|
| 1. _____ | _____ | Open |
| | _____ | Closed |
| 2. _____ | _____ | Open |
| | _____ | Closed |
| 3. _____ | _____ | Open |
| | _____ | Closed |
| 4. _____ | _____ | Open |
| | _____ | Closed |

Credit Check By: _____ Date: _____

Comments: _____

ASSETS	(Total)	LIABILITIES	(Total)
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Cash: _____	Bank: _____	Unsecured Loans: \$ _____	With: _____
		(Balance Due)	

Account No.: _____	For: _____	Loan No.: _____
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Contact: _____	Secured Loans: \$ _____	With: _____	
	(Balance Due)		

Real Estate: _____ (Type)

For: _____ Loan No.: _____

_____ (Address)

Secured Loans: \$ _____ With: _____
(Balance Due)

\$ _____ (Market Value)

For: _____ Loan No.: _____

Stocks, Bonds: _____ (Type, Shares)

\$ _____ (Current Value)

Personal Property: \$ _____ (Current Value)

Credit Cards: Total Balance Card I.D. (Type)

\$ _____

\$ _____

\$ _____

\$ _____

Other: Type \$ _____

(continue on separate sheet if necessary)

Total Monthly Income: \$ _____

Total Monthly Expenses: \$ _____

Sources: _____

By: _____ Date: _____

By: _____ Date: _____

I authorize Landlord/Sublessor to review my personal credit and business credit profile to be used only in conjunction with this application.

Signature: _____

Date: _____